



中華人民共和國香港特別行政區政府總部教育局
Education Bureau
Government Secretariat, Government of the Hong Kong Special Administrative Region
The People's Republic of China

九龍九龍塘沙福道 19 號教育局九龍塘教育服務中心東座平台 EP05 室升學及就業輔導組

Career Guidance Section, EP05., Podium, East Block, Education Bureau Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong, Kowloon.

本局檔號 Our Ref.: EDB(CG)F&A/65/1/2(4)

電話 Telephone: 3698 4239

來函檔號 Your Ref.:

傳真 Fax Line: 2770 2012

To: Principals of all secondary schools (including special schools)

14 March 2017

Dear Sir/Madam,

Seminar on Life Planning Education

Since the 2016/17 school year, the Education Bureau (EDB) has provided flexibility for schools to turn the Career and Life Planning Grant into regular teaching posts. Upon conversion of the grant into regular teaching post, EDB also invited applications from schools for a one-off cash grant, namely, the Transitional Career and Life Planning Grant in the 2016/17 or the 2017/18 school year. A seminar to enhance schools' understanding of the progress of life planning education and sharing on the use of resources by different schools will be held by EDB **in the afternoon of 31 March 2017 (Friday)**. The details are as follows:

Date: 31 March 2017 (Friday)

Time: 3:00 pm to 5:00 pm

Venue: School Hall (Level 2), S.K.H. Kei Fook Primary School
555 Cheung Sha Wan Road, Sham Shui Po, Kowloon

You and your teaching staff are cordially invited to attend the seminar. Your return of the reply slip in Attachment II by fax at 2770 2012 on or before 23 March 2017 (Thursday) will be appreciated. Please kindly note that each school can nominate at most 2 teaching staff to attend the seminar.

For enquiries, please feel free to contact the Career Guidance Section of EDB at 3698 4239.

Yours sincerely,

(Ms Frances YAU)

for Secretary for Education

Attachment I : Programme Rundown

Attachment II : Reply Slip

Seminar on Life Planning Education

Date: 31 March 2017 (Friday)

Time: 3:00 pm to 5:00 pm

Venue: S.K.H. Kei Fook Primary School

555 Cheung Sha Wan Road, Sham Shui Po, Kowloon

Time (PM)	Content
3:00 – 3:10	Registration
3:10 – 3:15	Opening Remark
3:15 – 3:25	Briefing on Turning Career and Life Planning Grant into Regular Teaching Post and Transitional Career and Life Planning Grant
3:25 – 3:50	Sharing on the Use of Resources for the Implementation of Life Planning Education
3:50 – 4:40	Experience Sharing of Schools
4:40 – 5:00	Q&A Session



Q & A Session question sheet

Please write down your questions:

1. _____

2. _____

Reply Slip
Seminar on Life Planning Education

Deadline for Application: 23 March 2017

To: Career Guidance Section, Education Bureau (Fax: 2770 2012)

Date: 31 March 2017 (Friday)
Time: 3:00 pm to 5:00 pm
Venue: S.K.H. Kei Fook Primary School
555 Cheung Sha Wan Road, Sham Shui Po, Kowloon

School Name : _____

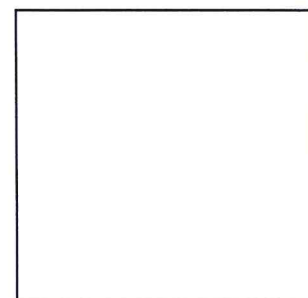
Name of School Principal : _____

Tel. : _____ Fax : _____

Participants : 1. _____

2. _____

3. _____



(School Chop)

Remarks:

1. Places have been reserved for participants of your school. No reply will be made unless over-subscribed. Please inform the participants attend the briefing session accordingly.
2. The briefing session will be cancelled when EDB announcement of suspension of school day for AM/WD schools is in force subject to adverse weather of the date.
3. The venue will not provide parking spaces.